



P.O. Box 46  
Powder Springs, GA 30127

## Change of Address/Homestead Exemption Removal Form

Completion and submittal of this form is required to change mailing address and/or to request Homestead Exemption removal.

Name: \_\_\_\_\_

Property Address: \_\_\_\_\_ Parcel Number: \_\_\_\_\_

New Mailing Address: \_\_\_\_\_  
(Include city, state and zip code)

Date moved and/or no longer occupied property: \_\_\_\_\_

An individual who is not the legal property owner must provide documentation to substantiate their relationship to the owner(s) or legal interest in the property when submitting a request:

- Attorney letter or copy of Power of Attorney stating the relationship to owner
- Will or testamentary documents with their name listed

**I do swear or affirm that the above facts are true and accurate.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Daytime Telephone Number

\_\_\_\_\_  
Date

Relationship to owner (Provide documentation): \_\_\_\_\_

### Return this form to City of Powder Springs

By mail: City of Powder Springs  
P.O. Box 46  
Powder Springs, GA 30127

In Person: Powder Springs Police Department  
1114 Richard D. Sailors Pkwy.  
Powder Springs, GA 30127

Date processed: \_\_\_\_\_ Entered by: \_\_\_\_\_ Tax Year: \_\_\_\_\_

Exemptions Removed: Yes or No \_\_\_\_\_