

INVITATION FOR BIDS

STORMWATER DETENTION PONDS MAINTENANCE SERVICES

A. INTRODUCTION

The City of Powder Springs is seeking competitive sealed bids from qualified contractors for annual maintenance services required for the city's twenty-eight (28) stormwater detention ponds.

Sealed bids shall be received prior to **noon EDT, Thursday, July 14, 2022**, at the Powder Springs Police Department, 1114 Richard Sailors Parkway, Powder Springs, Georgia 30127. Late bids will not be accepted.

A pre-bid conference will be held at the Powder Springs Police Dept., 114 Richard Sailors Parkway, Powder Springs, Georgia 30127, at **10 a.m. on Wednesday, June 29, 2022**.

All communications related to submission of a proposal, including submission of questions, must be coordinated through Kelly Axt, City Clerk, at kaxt@cityofpowdersprings.org. The deadline for questions is **noon on Wednesday, July 6, 2022**.

B. REQUIRED SERVICES

1. All vegetation surrounding and inside the detention ponds shall be cut back to a maximum of four inches in height.
2. All brush from trees, weeds, and tall grasses must be removed and hauled away.
3. All litter and trash surrounding the ponds must be removed and hauled away.
4. Pond inlets and outlets must be free of sediment and debris at entryway and exit way points.

C. OPTIONAL MAINTENANCE SERVICES

The contractor shall be capable of providing the required optional services. If services are needed, the city will negotiate a reasonable cost with the contractor for each additional service.

1. Fence repair/replacement.
2. Gate repair/replacement.
3. Pond inlet(s) repair/maintenance.
4. Pond outlet repair/maintenance.
5. Regarding to eliminate rills and gullies.

D. SPECIAL CONDITIONS

1. Contractors shall satisfy themselves by personal examination of the locations of the proposed work and by such other means as they choose as to verify the actual conditions and requirements of the work and accuracy of the bid prices submitted. Failure to do so shall not relieve the vendor of its obligation to furnish all materials and labor necessary to carry out the provisions of the contract and to complete the specified requirements of this solicitation.
2. Bid prices shall include all materials, equipment, labor, and applicable taxes and fees.
3. The initial term of the agreement will be from July 1, 2022 – June 30, 2023. The city, at its discretion, may extend the contract for three (3) additional periods of one year each if agreeable to both parties.
4. All work must commence by no later than October 1, 2022, and maintenance on all detention ponds shall be completed by November 30, 2022.
5. The contract will be awarded based on the lowest total cost for all detention pond locations.

D. INSURANCE REQUIREMENTS

The Contractor shall not commence work under the contract until it has obtained all the insurance required under this section and such insurance has been reviewed and approved by the City nor shall the Contractor allow any subcontractor, of any tier, to commence work on a subcontract until the applicable insurance has been obtained, reviewed, and approved by the City.

A. Statutory Workers' Compensation Insurance. The statutory limits as established by the General Assembly of the State of Georgia shall be met by Contractor and/or subcontractor. (NOTE: A self-insurer must submit a certificate from the Georgia Board of Workers' Compensation stating the contractor qualifies to pay its own workers' compensation claims.) The workers' compensation policy must include Coverage B Employer's minimum liability limits of:

Employers Liability: Bodily Injury by Accident - \$500,000 each accident, Bodily Injury by Disease - \$500,000 policy limit, Bodily Injury by Disease - \$500,000 each employee

Excess liability coverage may be used in combination with the base policy to obtain these limits.

B. Commercial General Liability Insurance. The Contractor shall procure and maintain a Commercial General Liability Insurance Policy, including products and completed operations liability, and contractual liability coverage covering bodily injury, property damage liability and personal injury. The policy or policies must be on an "occurrence" basis ("Claims Made" coverage is not acceptable) insuring personal injury and property damage against the hazards of

Premises and Operations, Products and Completed Operations, Independent Contractor's and Contractual Liability (specifically covering the indemnity) and have the minimum limits of liability listed. Excess liability coverage may be used in combination with the base policy to obtain the following limits.

\$1,000,000 per Person, \$1,000,000 per Occurrence, \$1,000,000 per General Aggregate, \$1,000,000 per Products/Completed Operations and Aggregate

C. Auto Liability Insurance

The Contractor shall procure and maintain a Business Automobile Liability Policy with liability limits of not less than \$500,000 per person and \$500,000 per occurrence or a policy with a Combined Single Limit of not less than \$1,000,000 covering any owned, non-owned, or hired autos. Excess liability coverage may be used in combination with the base policy to obtain these limits. The form of coverage must be as follows and/or cover the following areas:

Comprehensive form covering all owned, non-owned, leased, hired, and borrowed vehicles, Additional Insured Endorsement, Contractual Liability

D. Umbrella Liability Insurance

Combined single Limit of Bodily Injury and Property Damage Liability. This policy shall be written on an Umbrella basis and shall follow the form of coverages as described in the policies above, except Worker's Compensation policy. \$1,000,000 per Occurrence, \$1,000,000 per Annual Aggregate.

Upon award of bid, the successful contractor shall submit a Certificate of Insurance verifying the required coverages.

BID FORM

DESCRIPTION

BID PRICE

Provide all materials, equipment, and labor required for maintenance of detention ponds as specified at locations as follows.

1. DP001 – Ashley Woods \$ _____
2. DP004 – Bagley Forest \$ _____
3. DP009 – Spring Green \$ _____
4. DP011 – Elliot Quarters \$ _____
5. DP013 – Evergreen Park \$ _____
6. DP016 – Sharon Place \$ _____
7. DP023 – Woodberry \$ _____
8. DP026 – Paddocks \$ _____
9. DP027 – Paddocks \$ _____
10. DP031 – Powder Bay \$ _____
11. DP033 – Preston Place \$ _____
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12. DP034 – Steeplechase \$ _____
13. DP035 – Sharon Place \$ _____
14. DP036 – Sharon Place \$ _____
15. DP039 - Whispering Glen \$ _____
16. DP040 – Whispering Glen \$ _____
17. DP041 – Whispering Pines \$ _____

18. DP042 – Wildhorse Hills	\$ _____
19. DP043 – Wildhorse Hills	\$ _____
20. DP044 – Wildhorse Hills	\$ _____
21. DP048 - Enclave	\$ _____
22. DP053 – Evergreen Park	\$ _____
23. DP074 – Wildhorse Hills	\$ _____
24. DP075 – Steeplechase	\$ _____
25. DP076 – Stone Creek	\$ _____
26. DP092 – Enclave	\$ _____
27. DP121 – Dogwood Drive	\$ _____
28. DP032 – Powder Cove	\$ _____
TOTAL BID – ALL LOCATIONS	\$ _____

BIDDER INFORMATION

Company Name _____

Address _____

Phone Number _____

Company Representative _____

Authorized Signature _____

City of Powder Springs, Georgia

CONSULTANT AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned CONSULTANT verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation contracting with the City of Powder Springs has registered with and is participating in a federal work authorization program. As of the effective date of 13-10-91, the applicable federal work authorization programs (any of the electronic verification information of newly hired employees, pursuant to the Immigration Reform & Control Act of 1986 (IRCA) P.L.99-603) ; in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91. "EEV/Basic Rule Pilot Program" is operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration.

The undersigned further agrees that, should it employ or contract with any Sub CONSULTANT(s) in connection with the physical performance of services pursuant to this contract with the City of Powder Springs, CONSULTANT will secure from such CONSULTANT(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Sub CONSULTANT Affidavit provided in Rule 300-10-01-08 or a substantially similar form. CONSULTANT further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Powder Springs at the time the Sub CONSULTANT(s) is retained to provide the service.

EEV/Basic Pilot Program User Identification Number

By: Authorized Officer or Agent

Date

Title of Authorized Office or Agent

Subscribed and sworn before me on this, the
_____ day of _____, 20

Notary Public: _____ My commission expires:

SUB CONSULTANT AFFIDAVIT AND AGREEMENT

City of Powder Springs, Georgia

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EEV/Basic Pilot Program User Identification Number

By: Authorized Officer or Agent of Sub Consultant

Date

Title of Authorized Office or Agent of Sub Consultant

Subscribed and sworn before me on this, the
_____ day of _____, 2020

Notary Public: _____

My commission expires: _____

